

LEON COUNTY SCHOOL BOARD
RFQ# 355-2016 Architectural Consulting Services for
Hartsfield Elementary School Buildings 01 and 04 Heating, Ventilation and Air Conditioning and
Interior Finishes Project

Pursuant to Section 287.055, Florida Statutes, and the Chapter 6A-2.0010, F.A.C. the School Board of Leon County, Florida, is seeking Architectural Consulting Services for the above referenced project.

Architectural firms who are interested in providing Architectural Consulting Services to the Leon County School Board are hereby notified and shall submit five (5) bound Qualification Statements no later than 4:00 p.m. local time on Tuesday, January 5, 2016, to the reception desk of the Leon County School Board, Division of Facilities, 3420 W. Tharpe Street, Suite 100, Tallahassee, FL 32303, 850-617-5900. Qualification Statements received after the deadline will **not** be considered. Label shall read:

RFQ 355-2016 Architectural Consulting Services for Hartsfield Elementary School Buildings 01 and 04 Heating, Ventilation and Air Conditioning and Interior Finishes Project. Attn: Danny Allbritton, Director of Construction.

Instructions for completion and submission of the Qualifications Statement may be obtained on our website at <http://www.leonschools.net/Page/4233> or request assistance from Leon County School Board, Division of Facilities, 3420 West Tharpe Street, Suite 100, Tallahassee, Florida 32303, 850-617-5900. Qualification Statements submitted via facsimile or electronic mail will **not** be considered.

The following dates and activities tentatively identify the project milestones:

Pre-Submittal Meeting	December 17, 2015	10:00 AM Local Time
Submittal Deadline	January 5, 2016	4:00 PM Local Time
Short List Committee:	January 11 -15, 2016	
Interview Committee Date:	February 1 – 5, 2016	
Tentative Recommendation to Board	February 23, 2016	
Board Approval	February 23, 2016	

The School Board of Leon County, Florida reserves the right to waive any informality in the selection process and to reject any or all qualification statements when such a waiver or rejection is in the best interest of the School Board of Leon County.

The Leon County School Board is an equal opportunity agency.

All public advertisements for projects are published in the Tallahassee Democrat.

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